



# CENTURIONS 1911

## 1. NAME

The name of the organisation shall be Centurions 1911 (hereinafter referred to as the Centurions)

## 2. PURPOSE

- a. To be a 'Brotherhood' of race walkers who have fulfilled the performance criteria set by both the Centurions and Race Walking Association (RWA). This is to walk 100 miles in a 24 hour time limit in accordance with the current RWA rules.
- b. To ensure that 100 mile qualifying races are well organised according to the standards which it expects of a 100 mile/24 hour event. This includes the standards set by the RWA.
- c. To foster and encourage 100 mile race walking events in the UK in association with other organisations and athletics clubs.
- d. To establish and encourage relationships with other Centurions and Centurion organisations overseas.

## 3. PHILOSOPHY

- a. That men and women should aspire to realise their mental and physical potential through long distance walking.
- b. That the Centurions should be a supportive community for all its members and those who aspire to be members.

## 4. OFFICERS

- a. The Officers of the Centurions shall be elected at the Annual General Meeting (AGM) and shall consist of the following:
  - i. President
  - ii. Chair
  - iii. Captain
  - iv. Honorary Secretary
  - v. Honorary Treasurer
- b. The following Post Holders shall also be elected at the Annual General Meeting (AGM) and shall consist of the following:
  - i. Assistant Secretary
  - ii. Two Vice-captains
  - iii. Honorary Archivist
  - iv. Web Master
  - v. Social Secretary
- c. All Officers and Post Holders shall be members of the Centurions.
- d. Officers and Post Holders shall serve until the next AGM and be eligible for re-election.
- e. The President and Captain shall be elected annually for a maximum of three years, save in exceptional circumstances. They may not stand for re-election to these posts

until one year has passed from the date they stood down. The three year limit does not prevent them from standing for election to a different post.

- f. If the post of any Officer or Post Holder becomes vacant, the General Committee shall have the power to appoint a person to act until the next AGM

## **5. EXAMINER**

One or two examiners shall be elected at the AGM.

## **6. THE GENERAL COMMITTEE**

- a. The Officers and Post Holders shall constitute the General Committee together with the immediate Past President and up to 4 other members who should be elected to the Committee at the AGM.
- b. The Committee shall meet at least four times in each financial year and additional meetings may be called on the request of at least 5 members, 3 of whom must be officers.
- c. The Committee may co-opt up to 3 more Centurions as appropriate.
- d. Meetings may be conducted electronically, e.g. video link or teleconference, if necessary when it is not practical for everyone to meet in person.
- e. A member of the Committee who is not able to attend a meeting in person may join the meeting electronically where it is practically possible and have the same voting rights as if they were physically in attendance.
- f. Centurions are entitled to attend any committee meetings as of right, but only elected officers and committee members may vote. Non-Centurions may be invited to attend Committee meetings when specialist advice is needed. Non-Centurions have no vote.
- g. The General Committee shall have the power to appoint sub-committees to investigate particular problems or organise specific events.
- h. Five members of the Committee, including at least 3 Officers shall form a quorum.
- i. In any tied vote the Chair or acting Chair of the meeting shall have a casting vote.
- j. The Hon. Secretary shall maintain a register of all members contact details.
- k. Minutes of meetings will be recorded together with the names of those present.

## **7. ANNUAL GENERAL MEETING**

- a. The Centurions shall hold an AGM within three calendar months after the end of the Financial Year.
- b. All members shall be permitted to attend the AGM and vote.
- c. The chair of the AGM shall be either the President or the Chair or shared between them until the end of the election of officers. Any new Chair or President will preside over the remainder of the meeting.
- d. The Chair of the meeting shall have a casting vote.
- e. Proxy votes of those unable to attend shall be permitted provided that they are submitted in writing or electronically, and received by the Hon. Secretary at least 2 days before the AGM.
- f. Amendments to the Constitution shall require a two-thirds majority of those present together with the addition of proxy votes and postal votes received.
- g. All other business (Motions, Proposals, Nominations and Elections) shall be decided by a majority of those present together with the addition of proxy votes and postal votes received of those unable to attend.
- h. Any vote of those present shall be recognised by a show of hands, unless the chair rules that a confidential paper ballot is necessary following a request by a Centurion member present.

- i. At least 30 days notice of the date of the AGM shall be given to members. An announcement in an official communication or on the Centurions website shall be deemed such notice.
- j. Business and proposals which it is desired to put before the AGM may be submitted to the Honorary Secretary by members in writing at least 21 days before the date of the meeting. An electronic communication, such as by e-mail, shall be deemed to be an acceptable submission.
- k. The Agenda for the AGM and all relevant information shall be sent to all members whose appropriate contact details are known, either in writing or electronically at least 7 days before the AGM.
- l. In the event of no nominations for the election of Officers being received prior to the AGM a nomination(s) may be made from the floor of the meeting.
- m. The lowest numbered Centurion present should be invited to officially open the meeting
- n. The agenda shall include confirmation of the election of all newly qualified members who will be presented with certificates by the President.
- o. To confirm the Centurion number to new Centurions in sequential order.

## **8. EXTRAORDINARY GENERAL MEETING**

An Extraordinary General Meeting may be called by the General Committee on its own motion. The meeting shall be held within 21 days of notification to members and shall only discuss the business for which it is called.

## **9. FINANCE**

- a. The Financial Year of the Centurions shall run from 1<sup>st</sup> November to 31<sup>st</sup> October. The Accounts of the Centurions shall be prepared at 31<sup>st</sup> October each year and submitted to the AGM that follows the financial year end.
- b. The Honorary Treasurer shall present a current financial statement at all General Committee Meetings.
- c. Funds shall be raised by means of voluntary contributions or donations made by members or others plus any profits from sales of merchandise.
- d. Only Centurions shall be entitled to wear clothing bearing the Centurion logo. However, the Handbook and other merchandise as designated by the AGM can be sold to the general public.
- e. All cheques drawn on Centurions funds shall be signed by any two nominated signatories. The Honorary Treasurer is permitted to make on-line payments subject to receiving authorisation in writing or electronically by any two nominated signatories.

## **10. PROTECTION OF MEMBERS PERSONAL INFORMATION**

The Centurions shall use its best endeavours to protect the confidentiality and safe keeping of any personal information whether held in paper form or electronically. Any legal or regulatory requirements that might be required for an organisation such as the Centurions, e.g. the General Data Protection Regulations (GDPR), shall be met.

## **11. TROPHIES**

The Hon. Secretary shall maintain an up to date list of Centurions trophies, and their location must be regulated and monitored. The recipient of any trophy shall sign a receipt at the time they are presented with the trophy, and agree that the safe keeping of the trophy is their responsibility whilst in his/her possession. Each recipient should be expected to have adequate liability insurance to cover loss, damage, and defacement, and if not returned within 12 months of presentation to be subject of enquiry by the Hon. Secretary as an infringement of these rules.

## **12. AFFILIATIONS**

The Centurions should be affiliated to the RWA and England Athletics being the correct procedure at the current time, and to other suitable organisations-as advised by UK Athletics to cover any promotion in the UK including the Isle of Man and the Channel Islands and also any future organisational changes.

## **13. CODE OF CONDUCT**

All members are expected to treat other members, officials and volunteers at any event or meeting, other athletes and spectators with respect. Disrespectful comments, unsportsmanlike conduct and deliberate non-compliance with the rules of the RWA and UKA are unacceptable as is conduct that intentionally damages the image, credibility or reputation of the Centurions. Behaviour that constitutes harassment, sexual harassment or sexual misconduct will not be tolerated. The General Committee shall appoint a sub-committee of 5 officers (excluding the Chair, President and Captain) to investigate any complaint and make recommendations to the General Committee as to whether the conduct is trivial, a complaint is vexatious or the conduct does not fall within the jurisdiction of the Centurions e.g. breaking the rules of the RWA or UKA competition such as drug taking or other forms of cheating. The General Committee will determine what sanction should be applied if any, including termination of membership. The member concerned shall have the opportunity to state their case during the process and the right to appeal to the Chair, President and Captain at the eventual decision.

## **14. DISSOLUTION**

If the Centurions decides to wind itself up or is unable to continue as a viable organisation, all assets and monies should be given to the RWA to be used for long distance walking purposes. If the RWA does not exist or is unable to meet the requirement, assets and monies shall be given to such alternative organisation with similar aims and objectives that can meet the requirement.